



## Board of Directors Regular Board Meeting Wednesday, February 22, 2023 MINUTES

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**ATTENDED (VIA ZOOM):** Member Tess Arrick-Kruger, Member Lynn Gorski, Member Don Leathers, Chair Bree Maki, Vice Chair Jean Roth, Clerk Monica Sveen-Ziebell, Member Mary Urch

**UNABLE TO ATTEND:** Treasurer Jason Marquardt

**EX-OFFICIO:** Steve Sallee

**STAFF:** Dale Walston, Amy Grover, Nicole LaChapelle-Strumski

**4:30 PM - FINANCE COMMITTEE (VIA ZOOM):** Tess Arrick-Kruger, Lynn Gorski, Bree Maki, Jean Roth

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The meeting was called to order at 5:31 PM by Chair Bree Maki. A quorum was declared.

Tess Arrick-Kruger made a motion, seconded by Monica Sveen-Ziebell to approve the agenda as amended. The motion passed unanimously.

### HEARING OF REPORTS

**Holmes Murphy Update.** Brooks Deibele (Employee Benefits Enterprise Sales Leader) and Annie Bushey (Employee Benefits Client Executive) joined us to provide a verbal update about the Minnesota Healthcare Consortium (MHC), which includes the Minnesota Service Cooperatives that administer statewide health insurance pools.

**Wellness Update.** Nicole LaChapelle-Strumski (SSC Program Manager) provided an overview of current initiatives within the SSC wellness support services. This includes wellness funding for insurance pool members, which can be used to support environmental improvements, mental health initiatives, biometric testing, and social connection events that improve workplace wellness and culture. In addition, she supports statewide marketing for several wellness programs, tools, and resources. Finally, she offers technical assistance to 13 counties in the region through the Statewide Health Improvement Partnership (SHIP) program. She also shared that over 800 members in 23 organization competed in the 2023 Member vs. Member Walking Challenge, with the high steppers coming from Mower County, City of Byron, and Wabasha-Kellogg Public Schools. Finally, SSC staff wellbeing events and outings helps staff members live their best lives!

**Executive Director Report** - Steve Sallee provided several updates including information from Gallagher related to salary structure cost-of-living adjustments, positive responses following the Legislator/Educator Breakfast, progress on member site visits, and details of the MASA session where we welcomed Willie Jett, Minnesota's new Education Commissioner.

**Program Manager Updates** - Amy Grover referred to the written report and shared updates related to LETRS training, Literacy Learning for Leaders training, School Crisis Response Team coordination, STEM Forward STEM Signing Days partnership with KTTC, regional career awareness events, SE MN Welding Competition, FutureForward enhancements, Knowledge Bowl and Spelling Bee results, Project MOMENTUM, MDH School Health Services, new WLMC clients, and Member vs. Member Walking Challenge results.

## **CONSENT AGENDA**

Jean Roth made a motion, seconded by Tess Arrick-Kruger, to approve and accept the items on the consent agenda, including Minutes of Last Meeting, Minutes of Last Foundation Meeting, January Balance Sheet, January Revenue Expense, and January Bills. The motion passed unanimously.

## **SPECIFIC AGENDA**

### **PERSONNEL**

- Monica Sveen-Ziebell made a motion, seconded by Don Leathers, to approve the resignation of Kevin Cardille, effective end of day March 20, 2023. The motion passed unanimously.

### **OPERATIONS**

- Lynn Gorski made a motion, seconded by Tess Arrick-Kruger, to approve the purchase of five welders from Mississippi Welders Supply for \$17,116 from Carl Perkins funds for Byron, Pine Island, Kasson-Mantorville and possibly one or two more of the schools in the ZED consortium. The motion passed unanimously.
- Don Leathers made a motion, seconded by Mary Urch, to approve a one-time payment of \$60,000 to Heartland Business Solutions to purchase the code and intellectual property rights for the DXC online registration system. The motion passed unanimously.

## **ADJOURNMENT AND NEXT MEETING**

Tess Arrick-Kruger made a motion, seconded by Monica Sveen-Ziebell, to adjourn the meeting at 6:33 PM. The motion passed unanimously.

The next SSC Board meeting will be held on Wednesday, March 22, 2023, at 5:30 PM.

Respectfully submitted by Amy Grover, SSC Associate Director

### **2023 Meeting Schedule**

Wednesday, January 25, 2023

Wednesday, February 22, 2023

Wednesday, March 22, 2023

Wednesday, April 26, 2023

Wednesday, May 24, 2023

Wednesday, June 28, 2023

JULY – NO MEETING

Wednesday, August 23, 2023

Wednesday, September 27, 2023

OCTOBER – MSC BOARD CONFERENCE

Wednesday, November 15, 2023

Wednesday, December 20, 2023